P.O. Box 113 Canton, MS 39046-0113

Canton Fax: 601-859-0322 Ridgeland Fax: 601-898-0731 Kay Pace
Tax Collector
Madison County

Canton: 601-859-5226 Flora: 601-879-9537 Ridgeland: 601-856-4472

Toll Free: 800-428-0584

July 12, 2016

Mr. Trey Baxter, President Madison County Board of Supervisors PO Box 404 Canton, Mississippi 39046

Dear Mr. Baxter and Board Members,

I am requesting salary increases for my Staff as a whole, to commence August 1st, 2016. The request is attached to this letter. My Staff works long, hard hours face to face with the people of Madison County, most of my office for many years. All of them work diligently to help each tax payer. Each Staff member is conscientious, courteous, professional and loyal to their position as Deputy Collectors.

Please give this increase your most earnest consideration. My Office needs additional personnel and I have included additional funds for that purpose.

Madison County possesses the most outstanding, knowledgeable and professional Tax Collector Offices in existence. Please help me maintain this standard by honoring my request.

Very truly yours,

Kay Pace, Tax Collector

Madison County

Department	1ax C	offector	Employee Name	Jally C. Baldwill
Job title	Office M	lawyer a	Employee SS #	
Effective Date	Napiso 8-1-16	e reguly(6)	lector-	
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:	B		new position or replacement	it so, whom?
Rate of Pay		\$		
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Promotion				Office 19P
From Position:			To Position:	Deputy Collector
Rate of Pay	\$	_	Rate of Pay	Office MgR Deputy Collectors \$ 54,700.00
Termination				
	Death Dismissed Resigned Retired	Documentation	on Attached	
Approval of Ele	ected Official or De	epartment Head		
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Department	axlallec	ALL DESCRIPTIONS OF THE PERSON	Employee Name	Leslie B Burchtie
Job title	Deputy Colle	ctor	Employee SS #	
Effective Date	8-1-16			
Hire				
Full-time	Part-time Ter	mporary	Hourly	Salaried
Position:			new position or replacement	it so, whom?
Rate of Pay	\$		_	
	Job references checked Background checked (Driving Record checke	(if applicable)		
Promotion From Position:			To Position:	Doty Collector
				Deputy Collector
Rate of Pay	\$		Rate of Pay	\$ 36,000.00
Termination				
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Approval of Elec	cted Official or Departme	ent Head	•	
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Department	Jax Col	lector	Employee Name	LORI Butles
Job title	Book Lea	eper	Employee SS #	
Effective Date	8-1-16			
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:	Billion and the second and the secon		new position or replacement	if so, whom?
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Promotion				0 44
From Position:			To Position:	\$ 54 000.00
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Termination				
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Department	Tax Co,	Hector	Employee Name	Gene & COBB
Job title	Deputy	Collector	Employee SS #	
Effective Date	8-1-1	Le		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position	
			or replacement	if so, whom?
Rate of Pay	\$			
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Promotion				
From Position:			To Position:	Deputy Collector
Rate of Pay	\$	_	Rate of Pay	Deputy Collector
Termination				
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Approval of Ele	ected Official or Depo	artment Head		
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Department	lax Co	Hector	Employee Name	Lisa K. Dupall
Job title	Deputy Co	ollector	Employee SS #	
Effective Date	8-1-1	Co		
Hire		_	•	
Full-time	Part-time	Temporary	Hourly	Salaried
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Promotion				D = 1 1 1 1
From Position:			To Position:	Deputy Collector
Rate of Pay	\$	_	Rate of Pay	\$ 49,000,00
Termination				
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Department	Tax (8	Nector	Employee Name	LaJugua Johnson
Job title	Doruty (ollector	Employee SS #	
Effective Date	8-4	16		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:		***************************************	new position or replacement	if so, whom?
Rate of Pay	<u>-</u>	\$		
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Promotion				
From Position:			To Position:	Deputy Collecto
Rate of Pay	\$	_	Rate of Pay	\$ 41,000.00
Termination				
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Department	ax (a)	Hector	Employee Name	Kasemaric Tones
Job title	Deputy	Collector	Employee SS #	
Effective Date	8-1-1	16		
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Hire Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position	
			or replacement	if so, whom?
Rate of Pay	\$			
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Promotion				Dalala
From Position:			To Position:	Deputy Coloctor
Rate of Pay	\$	_	Rate of Pay	\$ 36,000.00
Termination				
	Death Dismissed Resigned Retired		Attached	
Approval of Elec	ted Official or Dep	artment Head		
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Department	Jax Colle	ctor E	Employee Name	BRENTA M KEDZIE
Job title	Deputy Col	lector E	Employee SS #	
Effective Date	8-1-16			
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Hire Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position	
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Rate of Pay	\$			
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Promotion				D a + O 1 +
From Position:			To Position:	Deputy Collecto
Rate of Pay	\$		Rate of Pay	\$ 36,000.00
Termination	Death Dismissed Resigned Retired	Oocumentation A	ttached	
	ted Official or Departi			
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Department	aploi	Kector	Employee Name	DEBRG Nason
Job title	Deputy	Collector	→ Employee SS #	
Effective Date	8-1	16		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position or replacement	it so whom?
			or replacement	it so, whom?
Rate of Pay	<u> </u>	\$		2
	Background ch	checked (if applica ecked (if applicabl checked (if applica	e)	
Promotion				
From Position:			To Position:	Deputy Collectors
Rate of Pay	\$		Rate of Pay	\$ 40,000.00
Termination				
	Death Dismissed Resigned Retired	Documentation	Attached	
Approval of Ele	ected Official or Dep	artment Head		
Printed Name		Signature	$\sim \sim$	Date
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Department	Tax Coll	ector	Employee Name	Insette KayBurd
Job title	Chief De	Put & Callee	Formployee SS#	, ,
Effective Date	8-1	de		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position or replacement	it so, whom?
Rate of Pay		\$		
	Background ch	checked (if appli ecked (if applicat checked (if appli	ole)	
Promotion				0. 05
From Position:			To Position:	Chief Deputy Collec
Rate of Pay	\$		Rate of Pay	\$ 10,00000
Termination				
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Approval of Ele	ected Official or Dep	artment Head		
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Department	Taxla	ellecton	Employee Name	Katherive Squipes
Job title	Deputy	Collecton	_Employee SS #	
Effective Date	8-1-	16		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position	it so whom?
			or replacement	if so, whom?
Rate of Pay	<u>-</u>	\$		
	Background ch	checked (if applica ecked (if applicable checked (if applica	·)	
Promotion				
From Position:			To Position:	Deputy Collector
Rate of Pay	\$		Rate of Pay	\$ 39,000,00
Termination				
	Death Dismissed Resigned Retired	Documentation :	Attached	
Approval of Ele	ected Official or Dep	artment Head		
Printed Name		Signature		Date
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Department	axlollector	Employee Name	Laura Jullivan
Job title	Deputy Collector	Employee SS #	
Effective Date	8-1-16		
Hire			
Full-time	Part-time Temporary	Hourly	Salaried
Position:		new position	
		or replacement	if so, whom?
Rate of Pay	\$		
	Job references checked (if app Background checked (if applica Driving Record checked (if app	able)	
Promotion	-		Day Ochatra
From Position:	<u> </u>	To Position:	Deputy Collector
Rate of Pay	\$	Rate of Pay	\$ 43,000.00
Termination			
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Approval of Elec	ted Official or Department Head		
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MADISON COUNTY

		PERSONN	IEL ACTION	
Department	Tax Coll	ector	Employee Name	BREND WINN
Job title	Deputy	Collector	Employee SS #	
Effective Date	8-6-1	16		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position or replacement	if so, whom?
Rate of Pay	\$			
	Background che	checked (if applic cked (if applicabl checked (if applic	le)	
Promotion				
From Position:			To Position:	Deputy Collector
Rate of Pay	\$	_	Rate of Pay	\$ 39,000,00
Termination				
	Death Dismissed Resigned Retired	Documentation	n Attached	
	cted Official or Depo			
Printed Name	Pace	Signature	Hare)	Date 7-12-16
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Department	Jax Co.	lector	Employee Name	Shelia WoodaRD
Job title	Deputy	Collector	Employee SS #	
Effective Date	8-t	16		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:		National Control of the Control of t	new position	
			or replacement	if so, whom?
Rate of Pay		5		
	Background ch	checked (if applica ecked (if applicabl checked (if applica	e)	
Promotion				
From Position:			To Position:	Deputy Collector
Rate of Pay	\$	_	Rate of Pay	\$ 43,000,00
Termination				
	Death Dismissed			
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Approval of Fla	cted Official or Dep	artment Head		
Printed Name		Signature	√	Date
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Administrative	paperwork			
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Department	Tax Coll	ector	Employee Name	New Employee
Job title	Deputy (Collector	Employee SS #	
Effective Date	8-1-1	4		
Hire				
Full-time	Part-time	Temporary	Hourly	Salaried
Position:			new position	
			or replacement	if so, whom?
Rate of Pay	\$			
	Background che	checked (if applicatecked (if applicatechecked (if appli	ole)	
Promotion From Position:			To Position:	Danty Collected
				Deputy Collector
Rate of Pay	\$	_	Rate of Pay	\$ 30,000.00
Termination				
	Death Dismissed Resigned Retired	Documentatio	on Attached	
Approval of Ele	cted Official or Dep	artment Head		
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